July 18, 2006

Mary S. Clark
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

cc: Dave Burhop

Dear Ms. Clark,

In accordance with the Guidelines for the Indexing of Databases, I am enclosing the Database Indexing Reporting Form for the Department of Motor Vehicles. The Department of Motor Vehicles has one database for the period July 1, 2005, through June 30, 2006 that meets the indexing requirements.

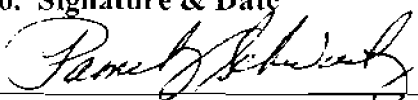Please contact me at (804) 367-0579 if you have any questions.

Sincerely,

Pamela Schwartz
Database Administrator

Commonwealth of Virginia
Database Index Reporting Form

1. **Public Body Name & Numeric Code:** **Department of Motor Vehicles – 154** 2. **Database Title:** Virgina Hauling Permits 3. **Database Acronym: VAHPS**	3. **Point of Contact:** Don Rybarchek 4. 5. **Phone Number:** (804) 367-6832 6. **Signature & Date**

7. Database Description and Contents: *(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)*

Virginia Hauling Permits System (VAHPS) creates, manages and issues hauling permits. If a vehicle/load configuration is reduced to its smallest dimensions possible and still exceeds the maximum limitations identified by the Code of Virginia, a Virginia Hauling Permit must be obtained prior to traveling over Virginia's highways.

Restrictions to Public access:

Tables and fields relating to detailed customer information are restricted.

8. **Date of Last Update:** Not applicable May 2006	9. **Frequency of update:** ___ Daily ___ Weekly __ Monthly. Other X_

Formats Available and Schedule of Fees:

Any databases indexed are subject to requests for information from the public. DMV will provide data on a per request basis in hard copy or electronic format. Costs for providing the information will be determined based on the DMV rate policy in effect at the time the request is satisfied.